

**Instructions for Reimbursement:**

**Attach Receipt(s) On This Side below this point**

- Do not overlap receipts or info
- Please use tape or staples
- Leave room at left to punch holes
- Use additional sheets if necessary

**Fill Out White Area to Right**

**Request must be submitted within 90 days of expense.**

**Submit form to Treasurer by noon, the Friday before the Executive Board meeting to receive reimbursement at the Board Meeting – if you wish your check to be mailed to you, please indicate in comments and provide your home address.**

**Submit to:**

**NTEU Chapter 282  
Attn: Carolyn McMillian  
PO Box 1661  
College Park, MD 20741**

Space Reserved for Check Stub

Request Rcvd by Tres: \_\_\_\_\_

*cheque # 925*

**Request Date: December 10, 2008**

**Requested by:** \_\_\_\_\_

**Requested Amount: \$78.83**

**For What:**  
Bought snacks, candy, cake, plates, napkins, cups for the Holiday party to take place at 5630 Fishers Ln on Thu December 11, 2008.

See attached Costco grocery receipt (original and copy) and Holiday Party flyer.

**Event & Date:**

**Authorization for Expense (Amount and Date):**

**Is Amount Requested Less than Amount Authorized?**  
   Y    N  
If not, why not?

**Comments/Explanation:**

I hereby certify that these expenses were incurred in the performance of official NTEU duties.

**Signature** \_\_\_\_\_ **Date**  
\_\_\_\_\_ Dec 10, 2008



## **NTEU Chapter 282**

**CORDIALLY INVITES  
ALL MEMBERS TO  
A HOLIDAY LUNCHEON**

**Thursday, December 11, 2008  
5630 Fishers Ln, Conf. Rm 1066  
12:30 pm to 3:00 pm**

**contact:**

<b>Harriet Gerber,</b>	<b>301-827-1630</b>
<b>Michele Baucum,</b>	<b>301-827-1573</b>
<b>Carolyn McMillian,</b>	<b>301-413-0471</b>
<b>Marsha Hayden,</b>	<b>301-827-1039</b>
<b>Michael Theodorakis,</b>	<b>301-796-1473</b>
<b>Bernice Friedlander,</b>	<b>301-436-2124</b>

**Prior to the Holiday Luncheon a Chapter  
Membership Meeting will be held from 11:30 am to  
12:30 pm at the same room conference room**

ORIGINAL RECEIPT



BEL SMITH #214

Seasons Greetings & Happy Holidays\*

MEMBER # 15048135000

130138	RTTU CRT 50	9.69
12648	KS CUT 2BY	10.99 A
35504	CARAME PECA	6.99
325142	SEASON PLATE	6.69 A
325142	SEASON PLATE	6.69 A
113558	SUNSHN L MIX	8.29 A
325142	WAFKIN	6.99 A
24588	OK 20Z SUP**	9.99 A
581601	4KS WA CINS*	8.99 A

SUBTOTAL 75.31  
9 6.002 TAX 3.52

TOTAL 80.00  
Cash 80.00  
CHANGE 1.17

→ \$78.83

NUMBER OF ITEMS SOLD = 9  
SER: LUEL R REG# 13  
\*\*\*\*\* 16 52 0214 13 0277 182

THAT YOU  
PLEASE TAKE A YEAR!

12/10/08



~~RECEIPT~~  
Photocopy  
of original  
Receipt

BEVERLY HILLS

Seasons Ltd. 1100 S. Beverly Blvd. Los Angeles, CA 90024

Pub. No. 101501315000

1301	1	R	31	ST	52	9	69	
1264	1	S	31	TY		10	99	A
3501	1	W	31	CO		6	99	
3201	1	J	31	LA		6	69	A
3201	1	J	31	LA		6	69	A
11301	1	W	31	LA		6	69	A
3201	1	J	31	LA		6	69	A
2901	1	J	31	LA		9	99	A
5001	1	J	31	LA		6	99	A
SUBTOTAL						75	31	
9	6	002	AD			3	52	
TOTAL							78	83
Cash						80	00	
CHECK							1	17

→ \$78.83

12/10/08