

Revised: October 31, 2007

Instructions for Reimbursement:

Attach Receipt(s) On This Side below this point

- Do not overlap receipts or info
- Please use tape or staples
- Leave room at left to punch holes
- Use additional sheets if necessary

Fill Out White Area to Right

Request must be submitted within 90 days of expense.

Submit form to Treasurer by noon, the Friday before the Executive Board meeting to receive reimbursement at the Board Meeting – if you wish your check to be mailed to you, please indicate in comments and provide your home address.

Submit to:

**NTEU Chapter 282
Attn: Carolyn McMillian
PO Box 1661
College Park, MD 20741**

Space Reserved for Check Stub

Request Rcvd by Tres: _____

Request Date: February 12, 2008

Requested By: [REDACTED]

Requested Amount: \$50.00

For What:

Purchase of two Home Depot Gift Cards, \$25.00/card. These cards were raffled during the information table organized by the Chapter on Feb-6-08. The cards were purchased by ~~Robyn Mabry~~, NTEU Field Rep. The cards were won by the NTEU Chapter 282 members: Dr. ~~[REDACTED]~~ and Ms. ~~[REDACTED]~~

Event & Date:

Info table, PKLN bldg, Feb-6-2008

Authorization for Expense (Amount and Date):

**Is Amount Requested Less than Amount Authorized?
___ Y ___ N**

If not, why not?

Comments/Explanation:

The check was issue in the name of ~~[REDACTED]~~. See attached receipt from home depot, the names of the winners and photocopies of the gift cards.

I hereby certify that these expenses were incurred in the performance of official NTEU duties.

Signature _____ Date _____

_____ Feb-12-2008

WALTON HOSPITAL
MAY 2008



YOU'VE GOT A
GIANT ON YOUR SIDE

GIANT #314
SILVER SPRING, MD
301-598-4067
WWW.GIANTFOOD.COM

WELCOME TO EDWARD 8:57am 2/06/08
Tran 36763 Terminal 2 Cashier 00125

GIFT CARDS	
HOME DEPOT GC	25.00
HOME DEPOT GC	25.00

Subtotal \$50.00
Total \$50.00
Debit/Td \$50.00
Change \$0.00

total number of items sold = 0

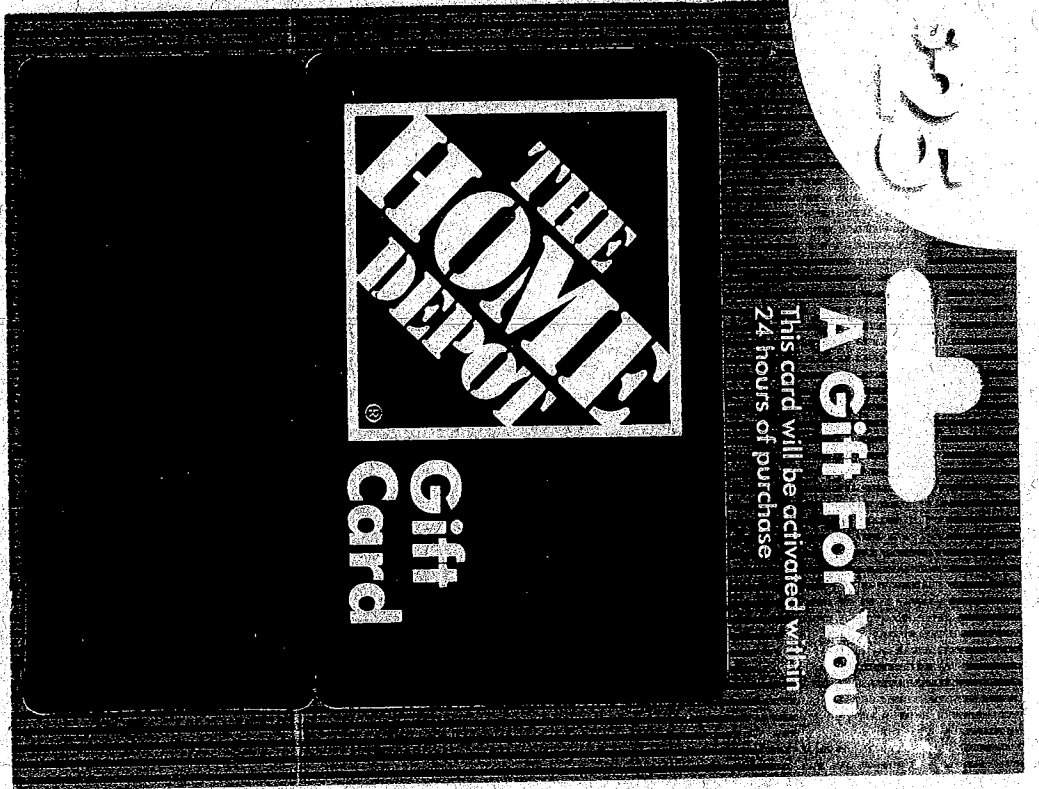
THANK YOU FOR SHOPPING AT GIANT
WE ENJOYED SERVING YOU, AND WE
LOOK FORWARD TO SERVING ALL YOUR
FUTURE SHOPPING NEEDS.

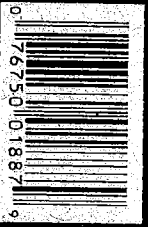
Jeff Hughes

GIANT #314

Name: [Redacted] ky
Department: FPA
Phone Number: 301-827-6565
Email Address: [Redacted] Ky@HHS.GOV

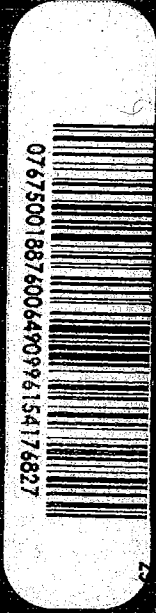
Name: [Redacted]
Department: HHS - FDA
Phone Number: 301-827-5647
Email Address: [Redacted]





You may use this Gift Card toward the purchase of merchandise or services at any Home Depot® store, EXFO Design Center®, or The Home Depot Supply™ store in the United States, its possessions, and territories. This Gift Card has no implied warranties and is not a credit card or debit card. This Gift Card is redeemable for merchandise and services only and will not be redeemed or exchanged for cash, check, or credit. It may not be used for payment on any credit or loan account, for Tool Rental deposits, or for purchases where payment is made anywhere other than a retail store location (e.g., at a customer's home, phone sales, or online purchases). Gift Cards cannot be used in any The Home Depot Mexico locations. You may check your card balance at any store, lost, stolen, or damaged Gift Cards will not be canceled and replaced without the required proof of purchase. Contact your local store for details. Home Depot Incentives, Inc., reserves the right to change these requirements.

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Value in U.S. dollars



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