

September 15, 2022

MEMORANDUM

TO: HHS Chapter Presidents

RE: Briefing on FDA's Plan to Implement the "OneHR" Portal

SUMMARY: HHS provided NTEU with a briefing regarding the FDA's plan to implement the OneHR portal in November 2022.

At the beginning of this month, I advised you we had received notice from the FDA that it planned to implement a "OneHR" portal (see my September 1, 2022 Chapter Presidents' memo). Following the notice, we requested a briefing to learn more about the proposed change and to determine whether the changes would have an adverse impact on employees' conditions.

On September 7, 2022, we met with HHS to discuss OneHR and were provided the attached briefing deck. In the briefing, the agency stated the OneHR portal will serve as a centralized source of HR and employee data from existing platforms. Employees will be able to access the site at any time to obtain their personal employment information. In that regard, each employee will have private credentials to log onto the OneHR portal; within each employee profile, employees will be able to access information regarding their grade, pay, position descriptions, completion of formal details, and benefits. Additionally, employees will have the ability to create support tickets directly through the portal if they have any questions about the data or discover discrepancies with the information contained in their personalized profile. Employees will also be able to make inquiries and obtain personal information about their retirement, leave, insurance, and other benefits.

Employees will be granted access to On-Demand Learning (Job Aids, Recorded Trainings, Intranet Information) to ensure they know how to access and use the OneHR portal to review the HR resources available on the portal, and to familiarize themselves with its benefits. The FDA will also have walk in clinics, where employees can stop by and ask any questions related to OneHR. According to HHS, the OneHR portal will be implemented on November 22, 2022.

Based on the briefing and the information provided by the agency, it does not appear that the OneHR portal changes any conditions of employees and once it is implemented, it will likely be a useful source of information. Accordingly, currently NTEU does not plan to demand to bargain over this program. However, if you have any concerns about the effects this change will have on employees in your chapter, please let [REDACTED] know promptly via e-mail at [REDACTED].

Anthony M. Reardon
National President

Attachments