

August 28, 2013
NTEU Chapter 282 Election Committee
P.O. Box 4529
Silver Spring, MD 20914

NTEU CHAPTER 282
NOMINATIONS AND ELECTION COMMITTEE

Vikki Kinsey (Chair), 301-796-3438; Gwendolyn Jones, 301-796-9441; Linda Kibler, 240-402-5248;
Barbara Palm, 301-796-3447; Constance Chang-Gillespie, 202-572-5593

CHAPTER ELECTIONS – Autumn 2013

NOTICE OF NOMINATION AND
ELECTION OF CHAPTER OFFICERS

On Tuesday, October 15, 2013, NTEU Chapter 282 will conduct a secret ballot election of officers for the term of office running from October 15, 2013 – September 30, 2016. In accordance with Part IV of the NTEU Bylaws, this is the Official Notice for Nominations and Election of Offices for Chapter 282. Chapter 282 will hold an election on October 15, 2013 for the following offices:

- President
- Executive Vice President
- CBER Vice President (1)
- CDER Vice Presidents (2)
- CDRH Vice President (1)
- CFSAN Vice President (1)
- CVM Vice President (1)
- OC Vice President (1)
- ORA/BTL District Vice President (1)
- CTP Vice President (1)

The Chapter President and Vice Presidents who are elected in accordance with Part IV of the NTEU National Constitution and Bylaws shall by virtue of such election be delegates to any National Convention. Only members who joined NTEU Chapter 282 on or before August 28, 2013, and who remain members in good standing through October 15, 2013 are eligible to nominate a candidate and vote in this election.

All candidates must be members in good standing of NTEU Chapter 282 as of October 15, 2013, and must have been in good standing for **24 consecutive months prior to the election**, in accordance with NTEU Chapter 282 Bylaws, Part VIII. However, an employee who, under the provisions of the Civil Service Reform Act of 1978, is considered a supervisor, is ineligible to represent this chapter as an officer. Retiree members are also ineligible to nominate for and hold chapter office. An eligible member wishing to nominate a candidate or candidates including him/herself must submit their nomination[s] in writing by U.S. Mail on the enclosed nomination form (or photocopy thereof) to: NTEU Chapter 282 Election Committee, at P.O. Box 4529, Silver Spring, MD 20914.

Nominations must be sent by U.S. Mail in time for the Election Committee to receive them in the

Election Committee P.O. Box **no later than 3:00 p.m. on Friday, September 6, 2013**. The nominations will be retrieved from the Post Office at that date and time. Nominations received in the Election Committee Post Office Box after 3:00 p.m. on September 6, 2013 will **not** be considered. Nominations submitted by phone, fax, or personal delivery will not be considered. **Self-nomination is permitted and considered an agreement to run for chapter office**. Any member nominating a candidate (including him/herself) must identify him/herself, include his/her signature, print his/her name, and enter the date on the nomination form.

Each nominee, except those who self-nominate, must submit an agreement to run for office in writing using the attached "Agreement to Run for Chapter Office" form to the Chair of the NTEU Chapter 282 Election Committee **no later than 3:00 p.m. on September 13, 2013**. Nominees must **mail** this form to the NTEU Chapter 282 Election Committee, at P.O. Box 4529, Silver Spring, MD 20914. Acceptances received in the election committee P.O. Box after 3:00 p.m. on September 13, 2013, will not be considered.

An individual may run for only one office, and if nominated for multiple offices, may accept only one of the nominations. As mandated by Part VII of the Chapter 282 Bylaws, the Chapter President cannot run for more than two consecutive terms. In accordance with Part IV, Section 2(E) of the NTEU National Bylaws, if a candidate is running unopposed, there shall be no necessity for the election of such a nominee and he/she shall be declared duly elected.

ELECTION

The Election will be conducted by mail referendum ballot on October 15, 2013. Write-in candidates are not allowed. Candidates or one appointed observer may be present at all phases of the election involving the chain of custody, such as inserting ballots into envelopes, mailing ballots, picking up the ballots from the P.O. Box, and counting the ballots.

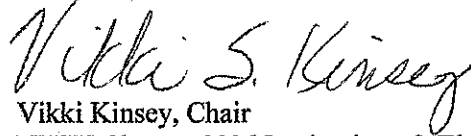
Candidates wishing to send campaign literature to Chapter members must notify the Election Chair, Vikki Kinsey, at 301-796-3438 or Vikki.Kinsey@fda.hhs.gov by Tuesday, September 17, 2013, at 5:00 p.m. Candidates must have their literature in **sealed, stamped** envelopes ready to mail by **Wednesday, September 18, 2013**, and bring them to the Election Committee at FDA's White Oak campus, 10903 New Hampshire Ave., Silver Spring, MD 20993, in **Building 22, Room 1419** by **12:00 noon** that day, along with payment for one set of labels. The Election Committee will meet at 12:00 noon on September 18, 2013, to allow candidates to affix address labels to their mailings. Candidates and/or their volunteers must apply the labels to their mailings **in the presence of the Election Committee**. Candidate literature will be mailed on September 18, 2013. All candidate literature must be **stuffed and sealed** in a **stamped** envelope with the Election Committee's post office box address, P.O. Box 4529, Silver Spring, MD, 20914, **as the return address**. **Envelopes with a return address other than the Election Committee's will not be mailed.**

Ballots will be mailed to eligible members on **Tuesday, September 17, 2013**.

Members who do not receive a ballot by September 24, 2013 may request **duplicate** ballots from September 24 to October 10, 2013. Members who will not be at their current address during the election may request **absentee** ballots from September 18 to October 10, 2013. Duplicate and absentee ballots may be requested from Election Chair Vikki Kinsey at 301-796-3438 or by email at Vikki.Kinsey@fda.hhs.gov. Requests for either duplicate or absentee ballot received after 5:00 p.m. October 10, 2013 will **not** be accepted.

Ballots must be received by **3:00 p.m. on Tuesday, October 15, 2013 at P.O. Box 4339, Silver Spring, MD 20914** (note different address than nominations P.O. Box). Ballots will be picked up at that time from the post office. The ballots will then be tallied at beginning at **3:15 p.m.** at FDA's White Oak campus, 10903 New Hampshire Ave., Silver Spring, MD 20993, in **Building 2, Room 2046**. The candidate receiving a plurality of votes for each particular office shall be declared the winner.

Sincerely,

A handwritten signature in black ink that reads "Vikki S. Kinsey". The signature is written in a cursive style with a large, prominent "V" at the beginning.

Vikki Kinsey, Chair
NTEU Chapter 282 Nominations & Elections Committee

NOMINATION FORM

I nominate: _____ for the office of
_____ in NTEU Chapter 282 for the term
beginning on October 15, 2013 and ending on September 30, 2016.

(IF YOU WISH TO SUBMIT MORE THAN ONE NOMINATION, PHOTOCOPY THIS
FORM AND USE THE COPY IN LIEU OF AN ORIGINAL)

Signature _____ Date _____

Name (print) _____

-----Separate Forms Here -----

AGREEMENT TO RUN FOR CHAPTER OFFICE

I, _____, accept the nomination and agree to be a
candidate for the office of _____ in NTEU Chapter 282. I
understand the term of office is beginning on October 15, 2013 and ending on September 30,
2016.

Signature _____ Date _____

PRINT NAME AS IT IS TO APPEAR ON THE BALLOT:
